Podiatry Claims Creation and Processing with Last Seen Details

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Document conventions

<table>
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<th>Icon</th>
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<tr>
<td><img src="image" alt="Note:" /></td>
<td>To create awareness about the fact.</td>
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<tr>
<td><img src="image" alt="Important:" /></td>
<td>To emphasize about aspects which are critically important and should be adhered to instruction.</td>
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Intended audiences
Intended audiences for this document are:

- Clients
- Front-end Implementers
- Technical support
- QA department
- Training department

Objective
The objective of this document is to explain the claim creation workflow with ‘Last seen Date’ & ‘Last See by Provider’ on claims I button.
Pre-requisite for creating Podiatry related claims

Following steps are mandatory for creating claim with ‘Last seen Date’ & ‘Last see by Provider’ on i button from EMR:

1. Test’s ‘Last seen Date’ & ‘Last see by Provider’ should be added into a Template.

Following steps are required for automatic data transfer from EMR to Claim on creation:

1. Property ‘837.lastseen.date.testcode’ should contain the value of ‘Last seen Date’ test code.
2. Property ‘837.lastseen.provider.testcode’ should contain the value of ‘Last see by Provider’ test code.
3. Template with above 2 tests selected should be in active list of Speciality Templates.

Set-Up details step-by-step

1. Define a system Named ‘Test Results in EDI and CMS’.
   - Go to Settings>Configuration>Test>Speciality>System.

2. Define new tests Last seen Date’ & ‘Last see by Provider’ in specialty.
   - Go to Settings>Configuration>Test>Speciality>Elements-- Add New element.
3. System chosen while defining these tests should be ‘Test Results in EDI and CMS’.
4. Change ‘Result Type’ to ‘date’ for Last seen Date.
5. Change ‘Result Type’ to ‘Master Search’ for Last see by Provider.

Note: To enable Master Search enable property: ‘test.resulttypes by entering parameter ‘H’ in it.
6. Include the system ‘Test Results in EDI and CMS’ in a specialty template of ‘Injury & Illness Details’.
   -- Go to Settings>Configuration>Test>Speciality>Template.
7. Below 2 test codes should be checked to include them in template “Injury and illness details”.
   a) Last seen Date.
   b) Last see by Provider.
Set below test code properties to transfer selected data of template from encounter to created claim.

i) 837.lastseen.date.testcode = EXTDATE

ii) 837.lastseen.provider.testcode = EXTDOC

iii) Billing.accident.templatename = 'Injury & Illness Details'

**Note:** It is important to have exact test code in above property for the Data Transfer to work. Else it will fail because of missing test code.

**Note:** Do Not Inactivate the tests defined in above property as it might lead to no data transfer for ‘Last seen Date’ & ‘Last see by Provider’ when claim gets created.

**Creation of Claim with ‘Last seen Date’ & ‘Last see by Provider’.**

**Step 1:** Take appointment from Appointment > Schedule screen, select patient.
Step 2: Go to Patient >Encounter and select patient from patient search pop-up.

- Select Referring doctor from the search and save the encounter.

**Note:** Selection of referring doctor is mandatory for Podiatry related claims to send the Referring Doc. If not added from here, it can be added from Claim’s I button too.

Step 3: Go to specialty and select Template Name ‘Injury and Illness’ and select the test’s in that template.

- Select value for ‘Last Seen Date’.
- Select value for ‘Last seen by Provider’.
- Click on ‘Save’.
Step 5: Add Diagnosis (ICD Code) and Procedure (CPT and HCPC) codes as applicable in Assessment & save.

**Note:** Source of ICD could be HPI and CPT and HCPC could be Template ‘Injury and illness details’ or Tests answered.
Step 6: Go to Encounter Close screen, check create claim checkbox and save. Check box ‘Mark Encounter complete to close the encounter and create claim as well.

Processing Created Claim

A. Claim will be created with appropriate data on billing side on Claims>Edit screen.
B. Last Seen Date & Last See by Doc are populated on ‘I’ button.
C. Diagnosis codes (ICD) and Procedure codes (CPT/HCPC) also show up on claim screen.
D. CMS: In CMS 1500 ‘Last seen Date’ is printed in cell 19 along ‘Last See by Provider’ NPI.
E. EDI:- When claim is send through EDI ‘Last Seen Date’ & ‘Last See by Provider’ goes in appropriate loop by norms of 5010.
   i) Last Seen date goes into Loop 2300.
   ii) Last See by provider goes in 2310E NM1 segment.